

**CITY OF MILPITAS  
SISTER CITIES COMMISSION MINUTES**

**MINUTES:** Meeting of Sister Cities Commission (SCC)  
**DATE OF MEETING:** Thursday, October 23, 2008  
**PLACE OF MEETING:** Milpitas City Hall, 455 E. Calaveras Blvd., Committee Meeting Room

**I. ROLL** Chair Grilli called the meeting to order at 7:02 p.m.  
**Commissioners/Alternates Present:** Arbaugh, Chen, Grilli, Mateo, Tran, and McCarter  
**Commissioners Absent:** Arefi, Dugdale and Ortega  
**City Council Liaison Absent:** Vice Mayor Livengood  
**MUSD Liaison Absent:** M. Grilli  
**Staff Present:** Cuciz, Harris

**II. ALTERNATES** Alternate Commissioners Arbaugh and Tran were seated.

**III. PLEDGE** Chair Grilli led the Pledge of Allegiance.

**IV. MINUTES** **MOTION** to approve the Minutes of September 25, 2008.  
M/S: Chen/Mateo AYES: All

**V. AGENDA** **MOTION** to approve the October 23, 2008 agenda.  
M/S: Mateo/Chen AYES: All

**VI. ANNOUNCEMENTS AND CORRESPONDENCE**

Staff announced that Chair Grilli has been re-appointed to serve on the commission until December 2011.

**VII. PUBLIC FORUM:** No public present at the meeting.

**VIII. NEW BUSINESS:**

**1.) NUEVA VIZCAYA**

On 9/15/08 a letter from Liaison Cuciz was sent to Nueva Vizcaya to respond to their initial request to establish a sister cities relationship. The letter notified them of the city's process for establishing a sister city relationship, as well as requesting additional information should they decide to continue the process. To date, there has been no response from Nueva Vizcaya. If there is no response within 2-3 weeks, Liaison Cuciz will send a follow up letter or email.

## **IX. OLD BUSINESS**

### **2.) HUIZHOU**

Staff has received the signed MOU by the Mayor of Huizhou. Therefore the Sister Cities (S.C.) agreement is in affect for another five years from September 2008. Chair Grilli has not heard anything regarding a visit. Grilli noted that it is unlikely that there will be a student exchange in 2009.

### **3.) DAGUPAN**

As of the last correspondence, dated 9/30/08, the date for the Dagupan delegation visit is scheduled for 11/18/08, pending visa approvals. On 11/18/08 the delegation is planning to arrive at 1:45 p.m. and they will attend an e-governance presentation at City Hall from 2:00 p.m.- 3:30 p.m., conducted by City Building Official, Keyvan Irannejad. The Open Government Ordinance Presentation will follow from 3:30 p.m.-4:30 p.m., conducted by the City Attorney's office. The delegation will be in Milpitas for dinner following the presentations. Commissioner Mateo will organize dinner for the visitors at Giorgio's, along with the S.C. commissioners that are available to attend. There will be a total of seven visitors, including Dagupan representative Farah Decano, along with six other members of the Lady Local Legislator's League of the Philippines. Mateo will email commissioners to R.S.V.P. to her for dinner with the delegation. All commissioners are also invited to attend the beginning of the City Council meeting with the visitors on 11/18/08 if they are available, as there will be a gift from the City presented to them by the Mayor.

### **4.) TSUKUBA** No report.

### **5.) WESTERN EUROPEAN SISTER CITY**

Commissioner Arbaugh sent an email to the Mayor of Höchheim, Germany. Arbaugh received an email response from another contact in Höchheim (from the winery) that the city is reluctant to enter into an arrangement because of budget concerns. Arbaugh sent a second email to the Mayor of Höchheim, establishing that S.C. visitors pay their own travel/living expenses. There are nominal fees paid by the participating city to S.C.C. International to be a member, however no significant costs are involved. Arbaugh will send another follow-up email to Höchheim to confirm there are no significant/direct costs.

## **X. CITY COUNCIL LIAISON REPORT** No report.

## **XI. SCHOOL BOARD REPORT LIAISON REPORT** No report.

## **XII. FUTURE AGENDA ITEMS**

1. Sister City Relationships / Cultural Exchange
  - i. Huizhou City, China
  - ii. Dagupan City, PI
  - iii. Tsukuba City, Japan – Expiration of Agreement
2. Western European Sister City Research / Update
3. Nueva Vizcaya Update

### **XIII. ADJOURNMENT**

No further business was discussed and the meeting was adjourned until the next regularly scheduled meeting on January 22, 2009.

**MOTION** to adjourn.

M/S: Mateo/Chen

AYES: All

Respectfully Submitted,

Toni Harris

Sister Cities Recording Secretary

Holly Cuciz

Sister Cities Liaison